

IT Announcement for Third Party Originators

Purpose

This announcement includes the following topic:

- ✓ Password Policy - update
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**TPO Password
Policy - update**

Effective Monday May 3, 2021 FSM will update their current password policy to reflect a once-a-year password change instead of the current 60 days.

When logging in for the first time on or after May 3, the system will require you to update your password.

Password Requirements:

- ✓ Must be at least 8 characters long
 - ✓ Must not include the username
 - ✓ Must include a minimum of three (3) of the following complexity requirements:
 - Uppercase characters
 - Lowercase characters
 - Numeric characters
 - Special characters
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IT Announcement for Third Party Originators, Continued

**TPO Password
Policy - update,
continued**

The following are acceptable methods to create a strong password:

- a minimum of 8 characters
- use a sentence or saying to create a “passphrase” (I.E., “one ring to rule them all, one ring to bind them” = “1R2rtAor2Bt”)
- English uppercase letters (A through Z)
- English lowercase letters (a through z)
- Numbers (0 through 9)
- Special characters and punctuation symbols
 - Do not use the following characters: \, ~ or <

Also:

- Do not use a space or tab.
- Do not use sequential and repetitive characters (I.E., 12345 or aaaa)
- Do not use context specific passwords (I.E., the name of the site, etc.)

Note: Reuse of any of your last 10 passwords is prohibited.

Effective Date As Noted

Questions Please contact Brent Wilder, National Account Executive, at bwilder@fsmloans.biz
